



## JOB DESCRIPTION

**Job Title: Spray Technician**

**Reports to: Operations Manager (OM)**

**Department: Plant Health Care**

**Date: 2/17/2012**

**Status: Non-Exempt**

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### **POSITION SUMMARY:**

The role of the Spray Technician is to safely apply pesticides and fertilizers according to the State of California guidelines utilizing labels and OM's recommendations and exhibit the highest efficiency and production standards possible.

### **EXPERIENCE & TRAINING:**

The Spray Technician must have at least one year of experience, minimum of a High School Diploma and a Qualified Applicators Certificate (QAC). Must have experience in "hands-on" environment and the ability to perform multiple tasks and meet critical deadlines. Be able to read, write and speak English and the ability to communicate in Spanish. Good oral and written communication skills. Have the ability to identify common ornamentals and their pests' problems. Be proficient with Microsoft Office, and use the Internet and email. Possess excellent organizational skills with detail orientation. The Spray Technician will have ability to perform multiple tasks and meet critical deadlines while maintaining accuracy and quality.

### **ESSENTIAL JOB FUNCTIONS:**

The duties listed below are examples of the work typically performed by an employee in this position:

#### **A. Performs job functions timely and efficiently.**

- Uphold and promote and exceed all standards of safety as described in SGI's policies and OSHA and CDPR regulations. Immediate reporting of any employee injuries and liability claims to the Account Manager. The Spray Technician or OM needs to immediately report the injury to the Human Resources Department.
- Implement current company policy, systems and procedures of all Field Operations, Safety, Quality Control and Technical Training Programs.
- Monitoring and holding all subordinates accountability to their duties and responsibilities and acceptable Stay Green performance levels including wearing appropriate uniform and PPE's for job functions and ensuring personal hygiene, keeping truck, yards and other work areas in good order.
- Responsible for spraying and fertilizer application on all assigned jobsites. Attend all preliminary and necessary meetings with Client and Plant Health Care (PHC) OM to verify company's contract agreements, responsibilities, work procedures and scope of work.

**Stay Green Inc.**

26415 Summit Circle, Santa Clarita, CA 91350 • (800) 858-5508 • (661) 291-2800 • Fax: (661) 705-2089  
www.staygreen.com • C-27, C-61 License #346620



- Responsible for implementing the Safe and Proper application of all plant health care materials (Fertilizers, Pesticides, etc.). Submit orders for all equipment, supplies, and material purchases to PHC OM for processing.
- Responsible for supplying PHC OM with inventory counts for equipment, material, and supplies used by department. Responsible for preparing Pesticide Usage Reports to the appropriate State and/or County Agencies.
- Responsible for training and evaluating employees that are assigned. Train all new employees on proper SGI's PHC best practices.
- Assist OM with job quality evaluations of properties and recommend and present information for extra work/work orders to OM. Assist OM with dispatching and routing.
- Provide monthly orders, including small tools, based on budgets provided by Account Manager.
- Track progress and complete all walk through notes and BOSS issues.

**B. The customer service standards of the organization are reflected in daily work habits.**

- Complaints are researched and responded to within 48 hours unless possible to complete same day.
- Requests from other departments are responded to in a friendly and positive manner within 48 hours unless possible to complete same day.
- All co-workers and customers are treated courteously.

**C. Demonstrates behaviors which are consistent with the Code of Conduct and aligned with the organization's mission, vision and shared values.**

- Reports promptly any suspected or potential violations to laws, regulations, procedures, policies and practices, and cooperates in investigations.
- Conducts all transactions in compliance with all company policies, procedures, standards and practices.

**D. Ensures that appearance and personal conduct are professional at all times.**

- Excellent attendance record and follows sick and rain day procedures.
- Wears appropriate uniform and PPE's for job functions and ensures personal hygiene, keeping truck, yards and other work areas in good order.
- Works at maintaining a good rapport and a cooperative working relationship with customers and staff.
- Represents the organization in a positive and professional manner at all times.
- Maintains organizational and employee confidentiality at all times.



**PHYSICAL REQUIREMENTS:**

The physical requirements described herein are representative of those that must be met by an employee to successfully perform the essential functions of this position.

- Hearing:** Adequate to perform the essential functions of the job.
- Speaking:** Adequate to perform the essential functions of the job, such as clearly communicating with multiple personnel.
- Vision:** Normal visual acuity.
- Other:** Must be able to prioritize; have cognitive reasoning and problem-solving ability.

<p><b>Lifting up to:</b></p> <p><input type="checkbox"/> 5 lbs.</p> <p><input type="checkbox"/> 20 lbs.</p> <p><input type="checkbox"/> 40 lbs.</p> <p><input checked="" type="checkbox"/> 50 lbs.</p> <p><input type="checkbox"/> 60 lbs.</p> <p><input type="checkbox"/> Over 60 lbs.</p> <p><b>Pushing up to:</b></p> <p><input type="checkbox"/> 25 lbs.</p> <p><input checked="" type="checkbox"/> 50 lbs.</p> <p><input type="checkbox"/> 150 lbs.</p> <p><input type="checkbox"/> 250 lbs.</p> <p><input type="checkbox"/> Over 250 lbs.</p> <p><b>Manual Dexterity:</b></p> <p><input type="checkbox"/> Low</p> <p><input checked="" type="checkbox"/> Medium</p> <p><input type="checkbox"/> High</p>	<p style="text-align: center;"><b>Average % of time during regular shift devoted to:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Standing</th> <th style="text-align: left; border-bottom: 1px solid black;">Walking</th> <th style="text-align: left; 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**In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and applicants who have been offered employment by Stay Green Inc. are encouraged to discuss potential accommodations with the employer.**

**Management has the right to add or change these duties of the position at any time.**

**APPROVAL AND ACKNOWLEDGMENT OF RECEIPT**

Manager and/H.R. Rep: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

\*Employee: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature)

Employee: \_\_\_\_\_ Date: \_\_\_\_\_  
(Print)

\*Employee signature acknowledges understanding of the essential functions and requirements of this position. Employee also acknowledges receipt of this position description.